

ROAD RUNNERS CLUB OF AMERICA
DRAFT MINUTES
BOARD OF DIRECTORS MEETING
Wednesday, December 14, 2005

The Board of Directors of the Road Runners Club of America (RRCA) met in regular session via teleconference on the above-specified date. The following Officers and Directors were in attendance: President Bee McLeod; Secretary-Treasurer Dennis Novak; and Directors Brent Ayer, Lisa Paige, Beth Onines, Bob Holmes, David Epstein, David Williams, and John Farrow. Also present were Executive Director Jean Knaack and Ken Bendy. Absent was Vice-President Tom Downing. Director Brent Ayer joined the teleconference at 7:53 p.m. EST.

A quorum being present, President Bee McLeod called the session to order at 7:05 p.m. EST.

Approval of Minutes from November 9 and November 21, 2005, Board of Directors Meetings. The minutes were amended to include Director Holmes who was present at the November 9 board meeting. The Nov. 9 meeting adjourned at 8:45 p.m. EST, not 8:00 p.m. EST as noted. President McLeod noted that line 5 of the Executive Director's report the word "was" should be changed to "are". Director Holmes moved, and Director Williams seconded, that the minutes of the November 9, 2005, session be approved as amended. Director Paige abstained, as she was not present for the session.

Action on the Approval of the minutes from the special session of the board on Nov. 21 was postponed pending approval at the January Board meeting.

Directors' Reports. President McLeod announced the appointment of Ken Bendy as our Southern Region Director. Director Holmes moved, and Director Farrow seconded, to support the appointment of Ken Bendy as the Southern Region Director. There was a unanimous voice vote in approval. President McLeod stated that Marlene Atwood has agreed to take over for Director Bendy as chair of the State Rep Committee. Director Bendy will be looking for someone to replace him as the North Florida State Representative. Director Bendy will serve as Southern Region Director for the remainder of Chuck George's term, which is until the 2007 convention, at which time the position will be up for re-election.

President McLeod has received official notification from Running Times magazine that they have withdrawn their proposal to produce "Footnotes".

Michael Hughes is chairing the nominating committee and is working on the slate of nominations to present for election at the annual business meeting in March.

Carl Sniffen will continue as chairperson of the Roads Scholar Committee. The 2006 fundraising campaign will begin by the end of the month. Director Holmes asked if the fact that we had a surplus in Roads Scholar this year would have an effect on the program for 2006; Executive Director Knaack replied that it is important to have a reserve fund for the program.

Executive Director Knaack reported on the Awards Committee. 99 nominations have been received. There are competitive numbers of nominations in all categories except two. There was discussion regarding extending the deadline for the awards. It was agreed to extend the deadlines for all award categories by a week.

Review of RRCA Financial Status. Executive Director Knaack reviewed the November financial statements with the board which includes the balance sheet and the profit and loss statement. The sponsorship payment from Gatorade for 2005 has not been received. Executive Director Knaack has been in contact with Gatorade on the matter. We have exceeded our \$10,000 goal for donations to the Hurricane Fund. Disbursements of the Fund have been done in coordination the Gulf Coast region State Reps. Secretary-Treasurer Novak asked when the auditors come in and when will the resulting information be available for the membership. Executive Director Knaack will meet with the Audit Committee in January to begin the audit process. We will engage the same accounting firm as we did for the 2004 audit.

Per previous discussion, Director Holmes moved, and Director Farrow seconded, that Secretary-Treasurer Novak be named as signatory on all bank accounts, including the investment account. A unanimous voice vote in favor of the motion resulted.

Regarding the 2006 draft budget, Secretary-Treasurer Novak stated that he and Executive Director Knaack have spent time reviewing the 2006 draft budget. Secretary-Treasurer Novak noted he is comfortable with the document and feels it is ready for approval. Approval of the 2006 budget was postponed until the in-person board meeting scheduled for January 21. In the interim, Secretary-Treasurer Novak asked that questions on the budget be directed to Executive Director Knaack and himself.

Communications. Director Ayer spoke to the report he submitted on the over twenty year financial history of Footnotes. The report will be discussed in depth at the January 21 meeting. The financial history discussion on Footnotes concluded with President McLeod asking Board members to submit questions and comments to Director Ayer and/or Executive Director Knaack between now and the January 21 meeting. Director Williams thanked Secretary-Treasurer Novak, Director Ayer, and Executive Director Knaack for the excellent work they performed on this matter. President McLeod echoed these thanks.

Further discussion on Footnotes was postponed until the January meeting.

Executive Director's Report. Executive Director Knaack has spoken with, and gotten quotes from three web design firms for the re-design of the RRCA website as a basis for developing the 2006 budget. Executive Director Knaack will provide recommendations for next steps at the January meeting.

Convention Update. The planning for the Convention is proceeding well.

Nominating Committee Report.

New Business.

Closure. There being no further business to come before the Board, the session was brought to closure at 8:48 p.m. EST by President Bee McLeod. Director Bendy moved, and Director Farrow seconded, that the session be adjourned. A unanimous voice vote in favor of this motion was the result.

Respectfully submitted,

David B. Epstein
Director-at-Large
Road Runners Club of America