

MINUTES OF THE BOARD OF DIRECTORS MEETING

ROAD RUNNERS CLUB OF AMERICA

Thursday, November 29, 2007

Via teleconference

President McLeod called the meeting to order at 7:02 pm EST.

Present: President Bee McLeod, Vice-President Tom Downing, Eastern Region Director Brent Ayer, Western Region Director David Epstein, Central Region Director Beth Onines (joined at 7:07 pm), Southern Region Director Ken Bendy, At-Large Director Bob Holmes, At-Large Director and Secretary Lisa Paige, Treasurer Dennis Novak, and Executive Director Jean Knaack.

President McLeod requested a motion to approve the minutes from the October meeting. Two amendments were provided. Director Holmes moved to approve the minutes as amended. The motion passed with eight votes in favor and one abstention (Director Onines)

President McLeod asked for a motion to reopen the July minutes. Director Holmes gave the motion. No second was provided. The motion failed.

President's Report

President McLeod reminded the board that agenda items should be submitted by the deadline provided so that important business items have appropriate time to be addressed. She congratulated our Membership Program Director, Jessica Sleight, on her PR at the Philadelphia Marathon. President McLeod requested a motion for ratification of the members of the Audit Committee. The members of the Audit Committee are: Irv Newman (Chair), Dennis Novak, and Mark Grandonico. Director Bendy moved to approve the members of the Audit Committee. The motion passed with eight votes in favor and one abstention (Director Novak). President McLeod then requested a motion to ratify the members of the Nominating Committee. The members of the Nominating Committee are: Gar Williams (Chair), Mel Williams, Phil Stewart, Michael Hughes and John Farrow. Treasurer Novak moved to accept the members of the Nominating Committee. Discussion followed. The motion passed with eight in favor and one abstention (Director Holmes).

President McLeod reported good RRCA representation at the 10K National Championship, the Vulcan Run in Birmingham, Alabama. She stated that the race director, Trish Portuese, did a great job. President McLeod, Vice-President Downing, and Executive Director Knaack were in attendance at the race.

President McLeod reminded the board that our January meeting will be in Cincinnati, January 18th and 19th, 2008. Board members should book air travel

now for a Thursday evening arrival and a Sunday departure; business meetings will most likely be all day Friday and Saturday. Unless an urgent business issue arises, there will be no December board meeting.

President McLeod reported that fundraising for Kids Run the Nation Fund reached \$12,000 to date. Forty-six applications for the KRN grants have been received; grant recipients will be selected by mid-December. The Kids Run the Nation Selection Committee consists of David & Sharlee Cotter (co-chairs), Don Kardong, Brent Ayer, Beth Onines, Bee McLeod and Dan Kesterson from Youth Runner Magazine.

Vice-President's Report

Vice-President Downing had no report.

Regional Directors' Reports

Director Onines reported the Indiana, Ohio, and Michigan State Reps are doing a great job at securing state championships. She reported the Nebraska State Rep, Tom Whitaker, is able to donate his teleconference line for regional meetings. Also, she reported a runner from her club is launching Fitter Chicago, which is a pilot for a national fitness program.

Director Epstein reported he is working on the regional awards program. The Western Region will have another teleconference in December. He is working on the final plan for the regional meeting in February at the Kaiser Permanente Half Marathon.

Director Ayer reported Ted Corbitt is critically ill; he requested a message to be sent from the RRCA by Executive Director Knaack to Mr. Corbitt. He reported he will soon meet with David and Sharlee Cotter as a member of the KRN selection committee.

Director Bendy reported a successful half-marathon in Dallas. He is continuing his search for state reps for Kentucky and Georgia. Several regional awards selection committees have made decisions. He has five new clubs in the Southern region.

Director Paige sent the Executive Director Performance Assessment worksheet to each board member in a previous email. In the email, Director Paige asked for input from each board member by December 21. President McLeod asked for questions regarding the worksheet. No questions or comments were given by the board.

Director Holmes requested his previously sent email to the Board with his suggestions on the process of performance assessment be attached to the

November Board meeting minutes. His request was granted by President McLeod.

Treasurer's Report

The financial report was given by Treasurer Novak and Executive Director Knaack. Executive Director Knaack reported the We Run the Nation calendar sales to be slower than anticipated. She reported higher income than anticipated from the investment account due to favorable market conditions throughout the bulk of the year. She projects that overall net profit will be slightly lower than budgeted net profit due to increased investment in programs and lowered expectations for calendar sales. Executive Director Knaack reported that the Audit Committee is recommending the continued use of the audit firm Murray, Johnson & White for our 2007 audit. Treasurer Novak moved to approve the use of Murray, Johnson, & White for the 2007 audit. The motion passed unanimously.

Executive Director Knaack outlined that the plan is to have the Board approve the 2008 Budget during the January in-person meeting. She reported this is the same timeframe used in approving both the 2006 and 2007 budgets. President McLeod reminded the board members to review the previously emailed 2008 Draft Budget and Objectives and send all questions, comments, and concerns to Executive Director Knaack prior to the January meeting.

Treasurer Novak observed that budgeted board travel cost is adequate for three in-person meetings for 2008. He commented that we may need to consider an additional training meeting for new board members after the May election.

Executive Director's Report

Executive Director Knaack referred to her previously emailed report. She reported that registration for the National Convention is expected to be online by November 30. She recommended that 2009 and 2010 sites be selected at the January meeting and that these applicants be invited to the January board meeting to provide a presentation of their bids. Discussion followed and the Board was in favor of this approach.

Executive Director Knaack reported that membership renewals are consistent compared to last year. She believes the improvements in the forms posted online have greatly reduced the number of phone calls into the office.

Executive Director Knaack reported she is working with David Cotter to lead the State Rep Working Group. The Group will be tasked with updating the State Reps Handbook and preparing the training session at the National Convention. Both Executive Director Knaack and David Cotter are working on an RRCA promotional DVD.

Old Business

The floor was opened for old business to be presented. None was presented therefore no discussion followed.

New Business

The floor was opened for new business to be presented. None was presented therefore no discussion followed.

President McLeod asked for a motion to adjourn the meeting, Director Holmes moved. All approved. The meeting was adjourned at 8:10 pm EST.

Submitted by Lisa Paige, Secretary.